



Party Venue

34 Bickel Street, Horizon

Roodepoort, 1724

www.kittypre-primary.co.za

kittyadmin@kittypre-primary.co.za

Tel: 011-760-2997 Fax: 086-661-6811

Cell: 082-338-6811

Thank you for your enquiry regarding having your Kiddies Party at Kitty Pre-Primary School venue.

Kitty is the perfect venue for your KIDDIE'S Birthday celebrations. We have a spacious playground, jungle gyms, bikes, a trampoline and a sandpit, perfect for children and parents to relax and enjoy the celebration.

Please feel free to contact us at any time should you have any questions. We look forward to the PARTY!!!!

Party Information:

1. Exclusive use of the playground and bathrooms and parking facilities.
2. Venue hire fee is **R1500.00** on Saturdays & Sundays

Venue Hire for Kiddies Parties includes:

1. Kiddies' tables and chairs.
2. Self-catering
3. Standard table & chairs for the adults
4. Playground Equipment
5. Ample secure parking
6. Teacups, Kettle
7. Included, two staff members on duty to assist

Terms & Conditions:

Payment Conditions

1. Kitty Pre-Primary School provides its venue to you whereby you agree to abide by the terms and conditions set out herein in its entirety.
2. We require 50% deposit on booking of the venue. The balance, 4 days prior to the function.
3. Please note – ONLY electronic transfers.
4. An electronic transfer is the only acceptable method of paying for your Childs party. No card facilities available.
5. **DEPOSIT REFERENCE on all payments made**
Date of Function & Name of Child – email proof of payment to kittyadmin@kittypre-primary.co.za
6. **BANKING DETAILS:**
Kitty's Party Venue
Capitec Bank
Branch: Key West
Branch Code: 470010
Account No: 1202210110

General

1. Party Fee’s quoted are for a maximum of 20 children and 30 adults.
2. Please make sure you vacate the venue in good time after your party time slot.
3. Kitty Pre-Primary school provides a venue for children to enjoy their birthdays with their families.
4. In the event of rain an alternative date can be arranged.
5. Kitty Pre-Primary School, its management and employees do not accept liability or responsibility for injury or damage of any nature whatsoever, whether arising from negligence or any other cause whatsoever which is suffered by any person who enters the premises and/or uses the amenities.
6. Our terms and conditions are subject to change.

Furniture and Equipment

1. Please ensure in advance that the venue is suitable for your function.
2. Any additional items should be supplied or hired by the client at the client’s cost.
3. No firearms will be allowed on the school’s property.
4. No fireworks will be allowed on the school’s property.
5. No sparklers will be allowed on the school’s property.
6. No permanent alterations are allowed, this includes nails or hooks in the walls, roof or frames.

Risk/Loss/Damages

1. We shall not be held liable for interruptions of services (water, electricity, sanitary services).
2. Whilst every precaution will be taken to ensure the safeguarding of your belongings, Kitty Pre-Primary School will not be liable for loss or damage to any property whatsoever (décor props, gifts, valuables, etc). We recommend that all personal and valuable property be removed directly after the function.
3. Should Kitty Pre-Primary School’s building, surrounding gardens, décor or napery be damaged by the client or clients’ suppliers during the set-up or break down operations of the function, the client shall be held responsible and will be billed accordingly.
4. Kitty Pre-Primary School, its employees or any person employed at any function will not be held liable for any loss or injury to persons, due to negligence or any other cause whatsoever.

Cancellation

5. The 50% deposit is non-refundable.
6. If any payments are not paid within the time specified, Kitty Pre-Primary School is entitled to cancel the booking.
7. Kitty Pre-Primary School reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to, or destruction of the venue by fire, shortage of labour, strikes, industrial unrest, or any other cause beyond the control of Kitty Pre-Primary School, which shall prevent it from performing its obligations.
8. All changes and cancellations must be confirmed in writing.

Date of Party _____ Time _____

Accepted and signed by _____ (Name & Surname) at _____

(Place) on this _____ day of _____ 20__ Signature _____